



DIVISION OF FISHERIES & WILDLIFE

1 Rabbit Hill Road, Westborough, MA 01581
p: (508) 389-6300 | f: (508) 389-7890
MASS.GOV/MASSWILDLIFE

Jack Buckley, Director

APPLICATION PROCEDURE FOR PROBLEM ANIMAL CONTROL PERMIT

Background:

Problem Animal Control (PAC) Agents are private individuals licensed by the Massachusetts Division of Fisheries and Wildlife (MassWildlife) to assist the public with wildlife species (listed below) that are sick or injured, causing property damage, or endangering human health and safety.

Wildlife species authorized under this permit:

Striped skunk, muskrat, raccoon, weasel, red and gray fox, porcupine, rats, mice, voles*, moles, red, gray or flying squirrels, opossum, chipmunk, European rabbit, cottontail rabbit, woodchuck, snapping turtle, pigeon, house sparrow, starling and bat*. * Certain species of voles and bats are not authorized – refer to 321 CMR 10:00.

Prior to sending in this application, PAC applicants must:

1. Complete a mandatory trapper education course – call Hunter Education at (508) 389 –7823, or check the course schedule online under “Education & Events”. ***Note: this step is only required for those individuals not yet assigned a trap registration number.**
2. Obtain a Trap Registration Certificate/Number (obtained upon completion of course).
3. Obtain a valid trapping license.
4. Pass a written exam that includes questions on biology, handling, capture techniques, animal welfare, diseases and parasites, statutes and regulations and is based on, but not limited to, materials in the PAC Handbook.
 - (a) To obtain a handbook, send a check made payable to Comm. of MA - DFW for \$15.00 to the address below.
 - (b) To make an appointment for the PAC exam, call the Headquarters at (508) 389-6300 or the closest District office www.mass.gov/eea/agencies/dfg/dfw/about-masswildlife/district-offices.html

Application process:

Mail your application to the address below. The fee for a Problem Animal Control Permit is \$100 annually. **DO NOT SEND THE FEE WITH THIS APPLICATION.** Once your application is accepted, you will be authorized to purchase your permit from your home or any license vendor through the MassFishHunt online license system www.mass.gov/eea/agencies/dfg/licensing/

After receiving a permit, PAC Agents must:

1. Register and tag all traps.
 - (a) Traps must have a valid registration number embedded or cut into the trap.
 - (b) Traps must have a metal tag attached bearing the owner’s name, town, and registration number.
2. Renew permit annually. PAC permits are valid from January 1 to December 31.
3. Submit an annual report.
 - (a) Annual reports must include all activity conducted under this permit.
 - (b) Annual report forms will be provided by the Division.
 - (c) Reports must be submitted to the Division on a yearly basis no later than January 31.
 - (d) Report forms must be available for inspection by an Environmental Police Officer or officials of MassWildlife.
 - (e) Failure to submit an annual report or provide required information, or making false statements is cause for suspension, revocation, or non-renewal of the PAC permit.

MASSWILDLIFE

APPLICATION FOR PROBLEM ANIMAL CONTROL PERMIT

Pursuant to the provisions of section 4, Chapter 131 of the Massachusetts General Laws, and 321 Code of Massachusetts Regulation, Part 2.14, I hereby apply for a license to control problem animals.

Name _____ Date of Birth _____

Address _____ Business Phone _____

City _____ State _____ Zip code _____

Company Name (optional) _____

Customer ID# (located on your trapping license) _____ Trap Registration Number _____

Email Address _____ Website _____

Do you wish to have your information placed on a list of service providers on the MassWildlife website? Yes ___ No ___

Municipal Employee Applicants Only

If applicant is a municipal employee applying for a municipal problem animal control permit this section must be completed.

I hereby certify that:

(Name) _____ (Title) _____

is a municipal employee for the city/town of _____

Date

Printed name and signature of supervisor

Have you been convicted of a violation of any provision of M.G.L., c. 131 or any provisions of 321 CMR, or any federal statute or regulation within the past five years related to the intended activity?

No _____ If yes _____ please provide an explanation.

I certify under the penalties of perjury that I have filed all state tax returns and paid all state taxes required under law. I further certify that the information provided above is true and correct to the best of my knowledge and belief.

Date

Signature

MAIL THIS APPLICATION TO:

Division of Fisheries and Wildlife
1 Rabbit Hill Road,
Westborough, MA 01581
Attn: PAC

MASSWILDLIFE